

## **Southside Fringe: Venue Liaison Volunteers**

### **Role Description**

#### **Volunteering With Southside Fringe**

The Southside Fringe Festival belongs to its residents and our Volunteers. It wouldn't exist without either and the feeling of community and celebration created by those who volunteer with us reverberates around the neighbourhood. As a festival and community organisation, we're committed to capacity building in our volunteers, getting the work done and having a good time doing it!

#### **So, what's in it for you?**

- Be part of the Fringe Family, a team who work hard, have fun and support each other
- Meet new friends
- Build your personal skills base
- Experience for your CV and personalised Employability sessions
- Fringe Family social networking events

#### **Role Overview**

This role will involve liaising with our Registered Fringe Venues to ensure all our official Venues feel supported by the Fringe team. You will work with our social media and digital media teams to ensure that we meet our Venue Specific Promotion commitments. Reporting to Fringe Management team with any issues as and when they arrive to help ensure the smooth running of the festival and good vibes all round.

#### **Tasks**

- Familiarising yourselves with our Venues and Event Producers products/services
- Liaising with Venue staff and Event Producers to facilitate good working relationships
- Liaising with Fringe team and management to ensure best festival practice
- Signing up venues for the 2020 festival
- Developing good working relationships between Registered Fringe Venues and Fringe Festival
- Responsible for ensuring venue evaluations completed and fed back to the Fringe Hub team

#### **Time Commitment**

- We ask only for up to 3 hours a week of your time (which may include Fringe team meetings and emails) and as much time you can give us during the period of the festival (March, April and May)

#### **Desirable Experience**

As a volunteer role, training will be given however customer service experience would be beneficial for you.

- Previous experience with events organisation, or working closely with venues
- A love of local live entertainment and the Arts
- Good organisational skills
- Excellent communication skills
- Due to the nature of the role, having your own transport would be an advantage
- Ability to manage own time

Click [here](#) to apply for this Volunteer Role.